



# Roundtables

**Application Deadline: April 17, 2026**  
**Must be received by this date**



We invite you to apply to sell a Roundtable kit at the NAME 2026 National Convention in LaQuinta, CA, California Dreaming. A Roundtable kit is a “make & take” project which can be completed in a short time. Each kit is to include an Instruction Sheet with assembly instructions, a photograph of the completed kit and the instructor’s name, address, phone number and e-mail address for student follow-up if needed.

The prototype, which you send in with the application, will be displayed in a locked display case prior to the scheduled Roundtable sales time. You will need a second completed sample to display during sales so customers can see what you are selling.

As of the 2025 Convention Roundtables have undergone an upgrade! We are now combining regular and mega roundtables. And we are now offering slightly higher priced roundtables. All these kits will be called Roundtables, no matter what they cost. You, as an artist, will be able to offer the same number of kits to attendees, but now the cost can be \$5, \$10 or \$15. The hope is that we can get better kits and more artists to participate. Everything else is staying the same. You can offer up to two submissions, each one needs its own form.

#### Important to remember:

- Roundtable instructors must be registered and present at the Houseparty to sell the Roundtable. Cancellation or failure to attend the Houseparty voids acceptance as a Roundtable instructor.
- In the event you are unable to attend due to a last minute hospitalization or death of an immediate family member, you shall notify the NAME Office, the HP Chairman and the Roundtable Chairman if you wish to designate a registered attendee to sell the Roundtable kit for you. NAME will not be held liable for any money transacted during Roundtable sales.
- The kits must cost \$5, \$10 or \$15. Maximum cost of any roundtable shall not exceed \$15.
- A roundtable may have one item offered in multiple scales or two separate but related items in one scale only.
- No orders can be taken when kits have run out. **If you run out of kits during Roundtable sales, it is suggested that you take advantage of Create's holiday sales event that happens around Thanksgiving. This is a free event to vendors.** Also, with the souvenir book being online, you can direct people to the roundtable page, as the book will be online long after the Convention is over.

Please consider donating your prototype and/or a kit to be placed with the other prototypes to become one of the Houseparty Helpers. If you are willing to do so, please check the appropriate box on the application form. Your generosity is greatly appreciated.

*A finished prototype of the item(s) **MUST** accompany each application.*

*Your application and sample must be received no later than April 17, 2026. Mail to:*

**Lynne Hoffman**  
150 San Lazaro Ave.  
Sunnyvale, CA 94086  
(408) 422-3355  
[lynnehoffmanca@gmail.com](mailto:lynnehoffmanca@gmail.com)

*A fee of \$20 is required by NAME to teach any workshop. If your Roundtable submission is accepted, you will receive an agreement form from the NAME office to complete and return with that \$20 fee. **Do not send money now!***

**Please do not return this form to the NAME Office.**  
**Send to address above.**

**\*\*Application is on the back\*\***



## 2026 LaQuinta, CA National Convention Roundtable Instructor Application



**Multiple applications are permitted but ONLY ONE SUBMISSION PER FORM PLEASE. Maximum of two applications will be approved.**

Name \_\_\_\_\_ E-mail \_\_\_\_\_

Address \_\_\_\_\_ Phone (\_\_\_\_\_) \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Website to order kits at after the convention is over \_\_\_\_\_

**Please check only ONE line below.**

**I am applying to make/sell the following kit(s):**

**ONE** single item/set with no variations (*sets can contain several pieces sold together such as a hat & coat set; sofa & chair set; or a set of dishes*)

Name of Kit \_\_\_\_\_

Scale: \_\_\_\_\_

**ONE** single item/set in up to THREE different scales (*no variation of color or style permitted*). Each scaled a different price.

Name of Kit \_\_\_\_\_

Scales:  1"  1/2"  1/4"  1/144<sup>th</sup>  other

**ONE** single item in TWO different colors **or** two different styles (*such as a toy in either a girl **or** boy version; a shelf in either dark wood **or** light wood; pansies in either blue **or** yellow*)

Name of Kit \_\_\_\_\_

Color/Styles: \_\_\_\_\_ OR \_\_\_\_\_

Scale: \_\_\_\_\_

TWO items with similarly related themes (*such as a seagull or pier pilings; a structure or furniture for it; a shelf or accessories to go on it*)

Name of Kit #1 \_\_\_\_\_

Name of Kit #2 \_\_\_\_\_

Scale: \_\_\_\_\_

**Cost of Kit \$ \_\_\_\_\_ (price can be \$5, \$10 or \$15)**

**If my Roundtable is accepted:**

Yes, I wish to donate the prototype I am sending with this application to be used as part of the Houseparty Helper drawing.

No, I will pick up the prototype after the Brunch on Sunday. (It will be held in Operations.)

Yes  No I would like to donate a **kit** for a Houseparty Helper collection. (It will be picked up before Roundtable sales.)

**If my Roundtable is wait listed:**

Yes, I still wish to donate the prototype I am sending with this application to be used as part of the Houseparty Helper drawing.

No, I will pick up the prototype after the Brunch on Sunday. (It will be held in Operations.)