



CLUB RENEWAL PACKET INDEX

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Revised March 2021



Lynne Hoffman
Club Liaison
lynnehoffmanca@gmail.com
(408) 422-3355

April 2021

Dear Club President/Representative,

I am writing to you as the new NAME Club Liaison. It's club renewal time! Since becoming the Club liaison in February, I've been working to update club forms. This year, there is a checklist to help simplify this process. The due dates for each form as well as where each form is to be sent are included on the checklist. I hope you will find it helpful.

** If you are no longer the club president/representative, please let me know so I can forward the packet to the correct person.

Here is your "Club Renewal Packet." Please put this at the top of your to-do list, because one of the forms is due May 15! In order for NAME to retain its 501-C3 status, NAME must file annual reports with the IRS. These reports require current information on NAME clubs.

To remain a NAME club, there are 2 main components that must be completed:

1. The Club President's Annual Report
2. Renew your club charter

Additionally, if your club members renew their NAME membership as a club, that may be done as well using the Club Membership Renewal form. Renewing as a club helps the NAME office expedite the handling of membership renewals. If your members prefer to renew their membership individually, you do not need to return this form.

The forms for each of these is included in this packet, as well as some forms that may be useful during the year.

Blue Ribbon Award: As you know, this has been a most unusual year. Covid-19 has put on restraints on gatherings and NAME club activities. To be fair to all clubs, the board has decided to suspend the Blue Ribbon award for THIS YEAR ONLY. We plan to bring the Blue Ribbon Award back when it is fair and safe to do so.

Please verify your club information on the NAME web page. <https://miniatures.org/clubs> If it is not correct, let Barb at the office, barb@miniatures.org, know and she will coordinate the updates.

Please complete all applicable forms as directed. If you have any questions or concerns, you can contact me clubliaison@miniatures.org or Kim at the NAME office kim@miniatures.org or 317-571-8094. Please don't let your club be placed on the inactive list because you did not complete the forms.

Thank you for all you do to keep the miniature community strong and active!

Lynne Hoffman
Club Liaison
lynnehoffmanca@gmail.com

EXPLANATION OF CLUB PACKET

Your club needs to do two things: send the Club President's Annual Report to your State Representative -AND- renew your Club Charter. You may also want to submit NAME dues for club members.

Club Presidents Annual Report (Page 6):

It is very important that you send this form directly to your State Rep by May 15, 2021. **Please do not send this to the NAME office.** Your State Rep needs this information to compile his/her annual report for the Regional Coordinator.

Renew your Club Charter:

Please send in the following forms to the NAME office:

1. **Club Charter Renewal Form**
2. **Notification of Club Officers** *Submit **ONLY** if you have had changes in your officers. If you hold your elections later in the year, submit the form at that time or fill out the online form:*
<https://miniatures.org/annclubcharterrenewal>
3. **Release Form** Please take a moment to visit the NAME website at <https://miniatures.org/clubs> to see if your listing is correct. You can submit any changes that need to be made from the website or you can send this form in with your club renewal forms and Kim Ash will submit the changes for you.

-or-

4. **You may fill out these forms online** <https://miniatures.org/annclubcharterrenewal> If yes was marked for changes to roster, the office will email you a roster to update. Once that roster has been updated, the charter renewal will be complete.
5. ***Once Kim has received your club's charter, she will send you a postcard or email verifying the receipt of the information. **If you do not receive this notification, Kim did not receive your renewal information.** Please check with Kim. You can call at 317-571-8094 or email Kim at kim@miniatures.org

To renew memberships/submit dues for club members:

Please send the following additional forms to the NAME office:

1. **Club Membership Renewal Form**
2. Updated **Roster**-Please print and send an updated roster or use the NAME Club Roster form on page 12. Please make sure you clearly mark the members for whom you are sending in dues.
3. **Additional Club Roster (if needed)**

Blue Ribbon Club Award Form As you know, this has been a most unusual year. Covid-19 has put on restraints on gatherings and NAME club activities. To be fair to all clubs, the board has decided to suspend the Blue Ribbon award for THIS YEAR ONLY. We hope to bring the Blue Ribbon Award back when it is fair and safe to do so.

Additional forms you may need:

Informative papers (Page 11, 13, 14,)

Keep these in your club records.

1. Non-Profit Guidelines-this will help you and your club members understand NAME's 501 (c) (3) guidelines.
2. NAME Club Roster Information sheet-this will help explain how our membership and fees work.

Pin Order Form (Page 15) If you or your club members need to order pins, please send in this form along with payment to the NAME office with your renewal papers.

Show Liability Insurance form (Page 16) Please keep this form to use for any of your upcoming shows, State Days, NAME Days or exhibits.

Club Outreach Activity Report (Page 17): Please fill out this form if your club has hosted an event, an activity or made a donation to NAME, your region or another Non-Profit 501c3 Organization. Having this information is vital to NAME when doing our year end taxes, applying for grants and continues to allow us to keep our 501c3 non-profit exempt status.

Additional Club Roster (Page 18) Use this to add members during the year.

*****PLEASE READ*****

Reminder: Please discuss with your club whether or not you want to maintain exempt status with the IRS. The primary reason for maintaining exempt status is so your club can have a non-profit bank account with no fees or taxes.

If you choose not to keep the club's exempt status, please file "out of business" so you are given the opportunity to reapply for exemption with the IRS if things change in the future and you find you need the exempt status again.

You can still be a NAME Chartered Club with all benefits (such as insurance for club events, receiving information from NAME through the RC Liaison, Blue Ribbon awards and so forth) regardless of your exempt status. If your club *does* need exempt status, please file your IRS e-Postcard after June 1st but before October 15th. If you cannot find the previously mailed step-by-step instructions on how to file the e-Postcard, please email Kim at kim@miniatures.org and she will be more than happy to email them to you.

**The IRS has officially moved the e-postcard filings to their own site now so you will no longer be redirected to another company's site when logging in. This means that you will have to create a new login as a first-time user if you have not done so yet. Your login information previously used will no longer work.

Link to file e-Postcard: <https://www.irs.gov/Charities-&-Non-Profits/Annual-Electronic-Filing-Requirement-for-Small-Exempt-Organizations-Form-990-N-e-Postcard>

Revised March 2021

Club Renewal Packet Forms Checklist

Due Date	Form	Send To	Sent	Updated On Website
Annual Club President's Report:				
5/15/2021	Club President's Annual Report	Your State Rep		
Renew your Club Charter:				
7/1/2021	Club Charter Renewal form	Mail form to NAME Office OR -online: https://miniatures.org/anclubcharterrenewal		
	Release Form	NAME Office		NA
Renew Name Memberships:				
Member's anniversary date	Club Membership Renewal Form	NAME Office		
	NAME Club Roster	NAME Office		NA
	Update NAME Club Officers	NAME Office		NA

Other forms included in packet:

Pin Order form	Use this to order pins from NAME office
Show Liability Insurance form	Apply for insurance for NAME chartered clubs
Club Outreach Activity Report	Report educational and charitable events to NAME
Additional Club roster	Use this form to add new members between reports

**NATIONAL ASSOCIATION OF MINIATURE ENTHUSIASTS
CLUB PRESIDENT'S ANNUAL REPORT 2020-2021**

Thank you for returning this completed annual report to your State Representative by May 15, 2021

Date _____
 Region _____ State _____
 Club Name _____ Club Chapter No. _____
 Club President/Representative's Name _____
 E-mail Address: _____

What has your club done to stay connected this year? Projects? Virtual or in-person meetings?

Activity	Description

Did your club sponsor a Show _____ State Day/Fun Day _____ Exhibit _____?
 Did your **region** sponsor a Show _____ State Day/Fun Day _____ Exhibit _____ that your club helped with?
 Please list these:

Event	Description

Please list all educational or charitable events, shows, exhibits and special activities your club participated in during the past year. Educational events might include presentations to Girl Scouts or children's tables at shows. Charitable events might include shows that donate proceeds to charity or club donations of goods (i.e., dollhouses) to charities. It is important to have this information to retain NAME's 501(c)(3) status.

Event	Date	Educational	Charitable	Exhibit
Example: Miniature Show to benefit the Humane Society			Yes	yes

Please don't hesitate to use additional sheet if more room is needed

Revised: February 2021

ANNUAL CLUB CHARTER RENEWAL FORM

Dear Club President, Chairman, or Contact Person:

In order to keep your club charter active, it is necessary for you to send this renewal form to the NAME office by July 1 of 2021. NAME must have updated information in order to comply with the regulations stated in our letter of determination for 501 c-3 status with the IRS. (Our Association is required to provide an updated list of club presidents with names and addresses each year to the IRS.) THIS MAY BE DONE ONLINE, -or- the form may be sent in the mail.. *Street address and zip code are needed for NAME business use. They will not be published online. The other information requested is needed to keep our records accurate in order to provide necessary services and information to you and to potential new club members (if your membership is open.) If the meeting information has not changed, just write "NO CHANGE". Many thanks.

Name of Club _____ Charter No. _____

Region _____ State _____

Name of Club President/Chairman _____

*Street _____

City _____ State _____ *Zip _____

Phone Number _____ E-mail address _____

Contact Person if other than Club President (this person will receive all paperwork and information regarding the club and its charter).

Name _____

*Street _____

City _____ State _____ *Zip _____

Phone Number _____ E-mail address _____

Meeting Time: _____ morning _____ afternoon _____ evening

Day of the week _____

Meeting Place _____

Membership Open _____ Yes _____ No

Change in Officers _____ Yes _____ No (If there is a change in officers and you are submitting a paper copy, please fill in the Notification of Club Officer form included in this packet – online, the two forms are combined.)

I grant permission to print online President /Contact's name, email, phone, city, & state _____ Yes _____ No

Change in Membership roster: _____ Yes _____ No (If there has been a change in your membership roster, please contact Kim for a copy of your roster, make the corrections -and return it to the NAME office)

Name of person submitting this report _____

(if different from the President/Representative)

Street _____

City _____ State _____ Zip _____

Phone Number _____ E-mail address _____

If submitting this form as a paper copy, please send it to the NAME Office:

NAME

PO Box 69 Carmel, IN 46082

If submitting online: <https://miniatures.org/annclubcharterrenewal>

Notification of Club Officers

Club Name: _____

Club Charter# _____

President _____

Street _____

City _____ State _____ Zip _____

Phone (_____) _____ E-Mail _____

Vice President _____

Street _____

City _____ State _____ Zip _____

Phone (_____) _____ E-Mail _____

Secretary _____

Street _____

City _____ State _____ Zip _____

Phone (_____) _____ E-Mail _____

Treasurer _____

Street _____

City _____ State _____ Zip _____

Phone (_____) _____ E-Mail _____

Please mail copies to NAME, PO Box 69, Carmel, IN 46082.

**NATIONAL ASSOCIATION OF MINIATURE ENTHUSIASTS
RELEASE FORM**

Clubs are an important part of the NAME organization. Please take a moment to check our web site at www.miniatures.org to make sure your club information is up to date. **If your information is correct, please keep this form for future changes.** If your information needs to be updated, please return this form promptly to the NAME office or submit your changes online. If you would like me to submit the changes for your club, mail this form to:

Attn: Kim Ash
NAME
PO Box 69
Carmel, IN 46082

If you have any questions, please feel free to contact me anytime.

Sincerely,
Kim Ash
Office Manager
kim@miniatures.org

Region_____

Club Name_____ Charter #_____

Club President/contact person:_____

Address of contact person:_____

Telephone # of contact person (_____)_____

E-mail address_____

Where do you meet?_____

Time and day you meet?_____

Is your membership open? Yes No

I give my permission for the following information to be put in NAME publications and on the NAME website. The signature below releases NAME from any liability which may arise.

Signature_____ Date_____

Club Contact Person

CLUB MEMBERSHIP RENEWAL FORM

Dear Club President or Chairman:

In order to expedite the handling of membership renewals, we ask that your members renew as a group. Please complete the form below and return it, along with your roster, to the NAME office. The membership cards will be sent to the person you list on the form-if you don't fill in a name, they will be sent to the President of your club. If your members prefer to renew their membership individually, you do not need to return this form but should return the Club Charter Renewal Form. Thank you!

Name of Club _____ Charter # _____ Region _____

Name of Club President/Chair _____

Street Address _____

City/State/Zip _____

Telephone (_____) _____ E-Mail _____

Membership Cards Sent To (if other than President) _____

Street Address _____

City/State/Zip _____

Membership Rate

Number of Members:	2021 Rate	Number Paying	Total: (Number x Rate)
Full U.S. Members at 1 year	\$50		
Full U.S. Members at 2 years	\$85		
Full U.S. Members at 3 years	\$125		
Full International Members at 1 year	\$57		
Full International Members at 2 years	\$95		
Full International Members at 3 years	\$135		
Family Members at 1 years	\$14		
Family Members at 2 years	\$25		
Family Members at 3 years	\$36		
Youth Members (U.S. only) at 1 year	\$27		
Student Members (U.S. only) at 1 yr.	\$27		

Total Enclosed \$ _____

Name of person submitting this report _____

Address _____

City/State/Zip _____

Telephone (_____) _____ E-Mail _____

NAME Club Roster Information

NAME membership is renewed on an anniversary basis—this means that if a member joins in April, their membership is due to be renewed the following April, or two years later for a two-year membership, etc. Members continue to receive six copies of the Miniature Gazette beginning with the next issue after renewal. In order for a member to keep their continuous years, they must renew by the end of their renewal month.

A **Family Member** must reside at the same address as a **Full Member**, and only one copy of the Miniature Gazette will be sent per household. A **Youth Member** must be eighteen (18) years old or younger and a U.S. resident. A **Student Member** must be 18-25, full-time student and a U.S. resident.

International Full Members dues are: Three Years—\$135, Two Years—\$95, One Year — \$57

If your club is registered, and a person joining has already paid dues as an individual and holds a current membership card, he/she pays nothing additional to NAME until the club renews the following year. Please list these individuals at the bottom of your roster under the heading “Current NAME Members” if they are not on the roster provided by our office.

If you have additional new or renewing NAME members to add to your club list that do not appear on your pre-printed roster, use the “NAME Club Roster” to list them. Please include these names in **alphabetical order** and either **typed or printed** indicating **N** for New Member to NAME, **R** for Renewal, **F** for Family Member, **Y** for Youth Member, or **S** for Student Member. Also, on your pre-printed roster, please indicate with the word “**paid**” those members for whom you are including payment. The total amount you enclose with your club renewal (from both the pre-printed roster and the NAME Club Roster) should then be listed on your Club Renewal Form.

The “**Additional Club Roster**” is meant to be used following renewal during the year to add new NAME members to your club roster.

Example

NAME Club Roster

Name of Club _____ Club # _____ Region _____

Type of Membership	Length of Membership			Name and Address	Phone # (inc. area code)	Office Held
	3 yrs	2 yrs	1 yr			
N				Jane Brown 125 N Main Street – Fullerton, CA 92632	714-529-0900	
F				Tom Brown Same As Above		
R				Mary Jones 1001 W Broadway – Fullerton, CA 92632	714-529-0903	Pres.



National Association of Miniature Enthusiasts

PO Box 69
Carmel, IN 46082
(317) 571-8094 or 1-800-571-6263
www.miniatures.org

MEMORANDUM

TO: All Name Clubs
FROM: Kim Ash, Office Manager
RE: Non-profit Guidelines
Date: April 1, 2021

The purpose of this memorandum is to remind our members of the requirements for operating their chapters as tax-exempt organizations. As you know, all chapters that filed authorizations with NAME in 1990 or thereafter are to be included in the group ruling which NAME obtained from the Internal Revenue Service in 1991 are, by reason of authorization, exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code.

As charitable organizations, each chapter and its members must meet certain requirements which, if not satisfied, could lead to the revocation of the chapter's federal income tax exemption and possible remedial action by the state attorney general.

This memorandum will address two facets of exemption. First it should serve to provide guidance to officers, trustees or directors, and other members of our chapters with respect to the obligations involved in operating a charitable organization. Second, although chapters are covered by NAME's group exemption ruling you are still required to file annual returns with the IRS because of the limited amount of their annual gross income, a brief description of the annual filing requirements will also be discussed below.

Operational Guidelines

Section 501(c)(3) prohibits the inurement (payment) of any part of a charitable organization's net earnings to any private individual or member. If this prohibition against inurement is violated, a chapter's exemption can be forfeited. To avoid this, the following rules should be observed:

1. All net profits of a chapter's activities, including shows or exhibitions it sponsors or participates in, can be used only for the chapter's charitable and educational purposes. Using such profits (a) for future shows or exhibits; (b) to pay for the costs of chapter meetings (when educational in nature); (c) to contribute to other educational activities conducted by the chapter, is consistent with a chapter's exemption and does not constitute inurement.
2. Dividing up the profits of an exhibition or show among members of the chapter is prohibited, as is a chapter's payment of more than reasonable compensation for services rendered to the chapter or more than fair market value for goods purchased by the chapter. All transactions or arrangements entered into between a chapter and an individual member or group of members should be at arm's length and should not result in unjust enrichment to the member.
3. If any member is reimbursed for expenses incurred on behalf of the chapter, receipts or similar evidence should be provided to the chapter.
4. The name of each chapter is a property right of the chapter. Any income derived from the use of the chapter's name to sponsor an exhibition, show or other event or activity belongs to the chapter, rather than the members of that chapter. Such income should be treated in the same manner as a chapter's other income and must be used exclusively for the charitable and educational purposes of the chapter or of NAME.

5. In the event of the disbanding, dissolution or termination of the activities of a chapter, the treasurer or other individual responsible for the chapter's financial affairs, should prepare a final statement of all assets and liabilities of the chapter. If a new chapter is formed and either applies for and receives a ruling under Section 501(c)(3) from the Internal Revenue Service within 15 months of its inception or provides appropriate notice and authorization to NAME to come within the group ruling obtained by NAME on behalf of its chapters, the new assets of the disbanded chapter may be transferred to the new chapter.
6. If there is no new Section 501(c)(3) chapter to receive the disbanded chapter's assets, then in accordance with the Restated Articles of Association adopted by each chapter at the time authorization was given to NAME to include the chapter in NAME's group ruling, all net assets of the chapter must be transferred to the chapter's parent corporation, i.e. NAME. If, at such time NAME, or any successor in interest in NAME, is no longer exempt as an organization described in Section 501(c)(3), the net assets of the chapter may be transferred to other charitable or educational organizations which are described in Section 501(c)(3).
7. Under no circumstances are the net assets of a disbanded chapter to be transferred or distributed to the members of such chapter. The members of a chapter have no proprietary interest in the net assets of the chapter, and distribution or transfer of such assets to its members would be contrary both to the Restated Articles of Association adopted by the chapter, as well as to the requirements for charitable and educational organizations under Section 501(c)(3) of the Internal Revenue Code.
8. Notice of the disbanding, dissolution or termination of the activities of any chapter should be given to NAME within 30 days of such action, and a final accounting for the net assets of the corporation should be made to NAME at that time. NAME should also be given timely notice of any changes in the name or address of a chapter or of its intent to withdraw its authorization to NAME to be included in the latter's group ruling. Notice should also be given to NAME of the inclusion of any affiliated chapter that wishes to be included in its group ruling.
9. Notification should be given to NAME of any revisions in the Articles of Association of a chapter, together with a copy of the revised Articles of Association. In summary, each chapter that has authorized NAME to include it in its group ruling under section 501(c)(3) should be aware that their chapter is considered a charitable and educational organization under both state and federal law. For this reason, appropriate records should be maintained for income and expenses of each chapter and each member should be aware that the income and assets of the chapter are dedicated exclusively to the charitable and educational purposes of the chapter.

IRS Reporting Requirements

1. As indicated at the time that NAME obtained its group ruling on behalf of its chapters, while the ruling obviated the necessity of any chapter, authorizing NAME to include it in its group ruling, to file for federal income tax exemption of an organization described in Section 501(c)(3), the group ruling does not excuse a chapter that is otherwise required to file annual returns with the IRS on form 990, 990-EZ or 990-N (e-file postcard).
2. All small tax-exempt organizations whose annual gross receipts are normally \$50,000 or less are required to electronically submit Form 990-N, also known as the *e-Postcard*, unless they choose to file a complete Form 990 or Form 990-EZ instead.
3. If you do not file your *e-Postcard* on time, the IRS may or may not send you a reminder notice. There is no penalty assessment for late filing the *e-Postcard*, but an organization that fails to file required *e-Postcards* (or information returns – Forms 990 or 990-EZ) for three consecutive years will **automatically lose its tax-exempt status**. The revocation of the organization's tax-exempt status will not take place until the filing due date of the third year.
4. The *e-Postcard* is due every year by the 15th day of the 5th month after the close of your tax year. For us that would mean that it must be done by October 15th. If the due date falls on a Saturday, Sunday, or legal holiday, the due date is the next business day. **You cannot file the *e-Postcard* until after your tax year ends which is May 31st. Use this link to file your e-Postcard. It is very easy and only takes a minute.** <https://www.irs.gov/Charities-&-Non-Profits/Annual-Electronic-Filing-Requirement-for-Small-Exempt-Organizations-Form-990-N-e-Postcard>
5. If your club fails to file and receives a notice from the IRS that the club's exemption has been revoked you will need to contact a tax attorney or CPA to help you with this matter. NAME will not be able to help you. It is very costly to get the exemption back in good standing so please file on time each year.

PIN ORDER

<u>Quantity</u>	<u>\$ per pin</u>	<u>Total</u>
_____ Club President Pin	\$5.00p.p.	\$_____
_____ Region _____ Pin	\$5.00p.p .	\$_____
_____ Name Pin	\$5.00p.p.	\$_____

SHIPPING

\$4.95

Note: If the cost for the Pin Order postage exceeds this amount, we will contact you for the additional funds.

TOTAL AMOUNT ENCLOSED

\$_____

Name_____

Address_____

City, State, Zip_____

Phone_____

Email_____

Visa or MasterCard

Credit Card Number_____

Expiration Date_____

Signature_____

**NATIONAL ASSOCIATION OF MINIATURE ENTHUSIASTS
PO BOX 69
CARMEL, IN 46082**

Revised: March 2021



**National Association of Miniature
Enthusiasts**

PO Box 69
Carmel, IN 46082
(317) 571-8094 or 1-800-571-6263
www.miniatures.org

SHOW LIABILITY INSURANCE
AVAILABLE ONLY FOR NAME CHARTERED CLUBS

Application form must be received in the NAME office at least six (6) weeks prior to the date of the show.

Date of Show _____

Location of Show:

Facility _____

Address _____

City/State/Zip _____

Show Promoter _____

Address _____

City/State/Zip _____

Telephone ____ (____) _____

Certificate of Insurance to be sent to:

Name _____

Address _____

City/State/Zip _____

Telephone ____ (____) _____

Email Address: _____

Your certificate of insurance will be emailed to this address so please print very clearly to make sure we can read the email correctly.

In order to process any certificate of insurance request that require an "additional insured" to be added will only be processed if a written contract between the location of the show/club meeting and the club is received with the certificate request. The contract must contain the additional insured information. Without this your request for certificate of insurance cannot be processed through NAME. Blanket additional insured is automatic when required by written contract.

.CLUB OUTREACH ACTIVITY REPORT

Please fill this form out for each educational or charitable event, show, exhibit or special activity that your club members volunteer to participate in outside of regular club meetings. Educational events might include presentations to Girl Scouts or children's tables at shows. Charitable events might include shows that donate proceeds to charity or club donations of goods (i.e., dollhouses) to charities. Also, fill out this form for each donation made by the club.

Date of Activity _____ **Region** _____

Club name _____

Club President/Contact: _____

Address _____

City _____ **State** _____ **Zip** _____

Phone number _____

E-mail address _____

Outside Event or Activity

For what activity/event did the club earn volunteer hours? _____

Description of volunteer work _____

Number of volunteer hours _____ **Number of club members who earned hours** _____

Donations to NAME, your Region or another Non-Profit 501c3

What was your donation and to what organization was it made? _____

Exhibits

Where did you exhibit? _____

How many exhibits? _____

What type of exhibits? _____

Did you sign up any new members? _____ **If so, how many?** _____

Submit form to:
NAME
PO Box 69
Carmel, IN 46082



ADDITIONAL CLUB ROSTER

(For use between renewal reports)

P.O. Box 69
Carmel, IN 46082
317/571-8094
FAX 317/571-8105
www.miniatures.org

Name of Club _____ Club # _____ Region _____

Send cards to _____ Title _____

Address _____

Membership Rate

Number of Members:	Rate 2021	Number Paying	Total: (Number x Rate)
Full U.S. Members at 1 year	\$50		
Full U.S. Members at 2 years	\$85		
Full U.S. Members at 3 years	\$125		
Full International Members at 1 year	\$57		
Full International Members at 2 years	\$95		
Full International Members at 3 years	\$135		
Family Members at 1 years	\$14		
Family Members at 2 years	\$25		
Family Members at 3 years	\$36		
Youth Members (U.S. only) at 1 year	\$27		
Student Members (U.S. only) at 1 yr.	\$27		

Total Enclosed \$ _____

The following people wish to be added to our club roster. Please indicate 'N' for new members, 'R' renewal members, 'F' for family member, 'Y' for youth members, and 'S' for student members under type of membership in column below.

Type of Membership N/R/F/Y/S	Length of Membership			Name and Address	Area Code with Phone # E-Mail	Office Held
	3 yrs	2 yrs	1 yr			

• N = New • R = Renewal • F = Family • Y = Youth • S = Student