



Portland All Scales Houseparty, April 3-5, 2020 NAME Theme Luncheon Application Instructions



NAME invites you to apply as a Theme Luncheon Host/Hostess for our National Convention or Regional Houseparty. To be considered, you must be a current NAME member. If you are interested, please complete the following application and send it, along with the requested enclosures, to the NAME Office at the address below.

Please note the following important information:

1. Postmark Deadlines for applications are posted in the Miniature Gazette and on the NAME website: www.miniatures.org.
2. As a Theme Luncheon Host/Hostess, you are responsible to provide a gift to each participant registered to attend your Luncheon. The gifts should be related to your theme and may differ in color or other small details, but must be essentially the same for each attendee. Please submit a photo of your gift. The photo will not be published; however it will be used by the selection committee in choosing the Theme Luncheons.
3. Photographs or computer generated pictures: remember, this is your one opportunity to sell your luncheon, so make it count! Be sure your photographs are sharp and show your project clearly. All photos should be sent on a single page. Some members of the selection committee may not be familiar with your work. Please do not send samples or line drawings.
4. Accurate and timely applications (that conform to the rules) are vital to the decision making process. Each member of the selection committee may not be familiar with every prospective Theme Luncheon Host/Hostess, so please be specific in your description.
5. If your Theme Luncheon is selected as part of the Convention/Houseparty, you will be sent a VIP registration form with your acceptance letter. You must be registered for the Convention/Houseparty to present your Theme Luncheon.

NAME is going Green! Please email the application, and pictures to kim@miniatures.org There is no fee to apply electronically. Your application and picture page will be uploaded to a secure cloud location for the selection committee to review.

If you choose to mail your application and pictures, please include a \$5 processing fee. You may either send a check or money order to the address below or pay via PayPal to: name@miniatures.org Be sure to include description of payment with check or PayPal. Your application and picture page will be scanned and uploaded to the cloud for the selection committee to review.

If you wish to charge your fee you must complete and mail the following:



For PayPal payment: send to name@miniatures.org with a memo of "TL Application"

Name on Card _____

Account Number _____ Expiration _____

Signature _____

Do NOT add your credit card information if emailing or faxing any form! Call the office afterward with the information.

**NAME
Applications
PO Box 69
Carmel IN 46082-0069**



NAME Theme Luncheon Application

Deadline June 3rd, 2019



I am applying for _____ (year) **National Convention**. (Location) _____

I am applying for _____ (year) **Regional Houseparty**. (Location) _____

Name: _____ Telephone: (_____) _____

Street: _____

City: _____ State: _____ Zip: _____

Email: _____

Title of Luncheon: _____

Cost of Souvenir Gift per student: \$ _____ Maximum Number of Guests: _____

Description of Gift (including scale): _____

Do you need audio/visual equipment? ____ Yes ____ No

Equipment Needed: _____

The rental cost of the above equipment is the responsibility of the Theme Luncheon Instructor.

DESCRIPTION of Luncheon, as I would like it printed in the registration packet (100 words or less):

Signature: _____ Date: _____