Gold Star Volunteers

The Gold Star volunteer program allows you to earn a Gold Star Pin for **volunteering a minimum of two hours during the Convention.** If you volunteer for multiple jobs, it will be greatly appreciated, but you will be given only one Gold Star Pin. Please consider being a part of the Convention behind the Scenes Workforce by completing and returning this form to be a Gold Star Volunteer. *If you prefer a volunteer job that allows for sitting, please check the appropriate line on the form below.* First timers are not only welcome, but are encouraged to volunteer, as this is a great way to meet other miniaturists. Remember to check the enclosed Convention Schedule to determine your availability. Your volunteer schedule will be included in the packet you receive at Registration; however, if you include your email address, we will confirm your volunteer assignment in advance. Please return your form by **May 15, 2018**, so that you can be formally acknowledged.   However, we will accept forms up to and at registration.

Please complete the form below and send to:

Terri Correll
790 Lake Wright Rd.
China Grove, NC 28023
momsminiatures@hotmail.com

- - - - - - - - - - - - - - - - - - -   Please **do not** return this to the NAME Office. Send to address above. - - - - - - - - - - - - - - - - - - -

Gold Star Volunteers

Name _____ Email _____

Address_____ Phone (_____) _____

City_____ State___ Zip_____ Cell: (____) _____

Expected Arrival Date_____ Expected Departure Date_____

I am available to work these days/times_____

_____

Please number in order of preference:

____Sales Room   ____Exhibit Room   ____Operations

____Registration   ____Mini Exchange   ____Hospitality Room

____Garage Sale   ____House Party Helpers

____Please choose for me – wherever you need me. I am: ____an early bird   ____a night person

____I am willing to work more than 2 hours!   ___ Please assign me to a job where I can work seated.

(see reverse for job descriptions)

Sweet Tea and Sunshine - A Southern Celebration ⬩ NAME 2018 Convention ⬩ Charleston, SC

WHAT DO GOLD STAR VOLUNTEERS DO?

Exhibit Room - Assist in checking in exhibits and placing them for display during the hours designated for Exhibit Room set up. Monitor the Exhibit Room during open hours to prevent handling of exhibits. Assist in checking out exhibits at the end of the Houseparty.

Hospitality Room - Make other attendees feel welcome. Demonstrate the "make it and take it" project if there is one.

Houseparty Helpers - Assist at the Registration Table to accept donations. Assist in set up of Houseparty Helpers and their ticket boxes during the hours designated. Assist with boxing up donations and preparing them for distribution prior to the Saturday night banquet. Assist in distributing Houseparty Helpers to winners.

Mini Exchange – Set up room for Swap. Help set up bags for swap. Assist with checking in participants.

Operations - Help set up workshop rooms each evening for the next day's events by covering tables with plastic, putting out bags at each table for trash and distributing signage. (This may need to be done in the early morning if rooms are not available the night before). Monitor access to unlocked areas at various times throughout the week.

Pre-convention and Registered Workshops - Help distribute class lists and evaluation forms to each workshop at the beginning of the day and collect evaluation forms at the end of the day if workshop chair needs assistance.

Registration - Assist at Registration Table to check in registrants and give them their registration packets, tote bags or souvenir books.

Roundtable Workshops - Direct workshop presenters to their sales and workshop locations. Monitor doors to prevent early entry of participants. Sell kits for presenters who do not have an assistant to do so. Provide water for presenters, as needed.

Sales Room - Monitor Sales Room during the hours designated for set up to help ensure that only authorized persons gain entrance to the room. Monitor sales room during open hours to deter theft. Provide water and purchase & deliver food for dealers as needed.

Theme Luncheons - Check in attendees and obtain necessary signatures. Distribute and collect evaluations.